

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
JUNE 26, 1997

The regular meeting of the State Board for Community and Junior Colleges was held on Thursday, June 26, 1997, at 9:00 a.m., in Conference Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Alton Bankston, Joanna Heidel, Henry Hudspeth, John Junkin, II, Patricia Puckett, Perrin Purvis, William Seal, Hazel Terry, and George Walker.

Member absent: Yvonne Brown.

Staff in attendance: Dr. Olon Ray, Executive Director, Dr. Randall Bradberry, Becky Cade, Dr. Larry Day, Shanta Elizenberry, Deborah Gilbert, Sandra Lucas, Ed Schneider, Danny Seal, Dr. Wayne Stonecypher, and Dr. Evelyn Webb.

CALL TO ORDER

The meeting was called to order by Chairman George Walker at 9:00 a.m.

PRELIMINARIES

The invocation was given by Perrin Purvis.

Chairman Walker welcomed the following visitors:

Sara Fox
Peggy Sledge and Dottie Strain - State Student Financial Aid Office
Nancy Alley - State Department of Education
Dr. Ross Story, Edward Moore, Dr. Shirley Hopkins Davis, and Mr. Carl Comer -
Commission on Proprietary Schools and College Registration
Dr. Starkey Morgan - Holmes Community College.

Approval of Minutes

On a motion by John Junkin, seconded by William Seal, the Board approved the minutes of the May 30, 1997, meeting. Motion carried unanimously.

Review of Agenda

At the suggestion of the Executive Director, the MACJC report was moved to the top of the agenda. On a motion by John Junkin, seconded by Alton Bankston, the Board unanimously adopted the revised agenda as presented.

MACJC

Dr. Starkey Morgan reported on the following items discussed at the Mississippi Association of Community and Junior College's Legislative Workshop and meeting held June 21 - 23, 1997:

The Association voted unanimously to include the dual enrollment bill in the legislative request for the 1999 legislative session.

The Association voted unanimously to adopt the increased funding request for support as presented and concurred with the brochure printing format for the FY 1999 legislative recommendations.

The Association voted unanimously to adopt salary increases as the #1 priority for the FY 1999 legislative session. The Association then delayed assigning other priorities until after the scheduled afternoon meeting with members of the State Workforce Council.

The Association also approved the administration budget proposal with an increase and additional workforce training funds.

The Association voted to develop a five year plan based on a \$42,000,000 bond request. The funds would be disbursed through the capital improvements funding formula of 1/2 evenly and 1/2 based on enrollment.

The Association voted unanimously to prepare legislation to allow the teaching of gaming employees at community colleges.

The Association voted unanimously to seek support from the Faculty Association and the Inter-Alumni Association in retaining lobbyists. The Association voted unanimously to approve Dennis Miller and Glen Endris as MACJC Lobbyists for the 1998 session.

The MACJC voted unanimously to develop a brochure of capital improvements needs for presentation with the FY 1999 legislative request.

The Association voted unanimously to continue to hold regional legislative meetings in the same format and to extend invitations to State and District Workforce Council members.

The MACJC voted unanimously to list workforce funding as a priority legislative item for the upcoming year including support for the State Department of Education's Industrial Service request for \$2,900,000.

A committee was appointed to review information presented by Dr. Olon Ray on the presumed roles of federal one-stop partners and make a recommendation to the Association over the CCN.

The Association voted to support Dr. Randall Bradberry, Director of Affiliated Activities, in his efforts to enforce all MACJC rules to the letter, uniformly and without question.

The Association approved EPSCO Database training at 10 community and junior colleges sites for librarians across the state over the CCN.

The Association voted to accept the invitation from the Mississippi Commission for International Cultural Exchange, Inc., to discuss how community colleges might be involved with the Splendors of Versailles exhibition scheduled for April 1, August 31, 1998, in Jackson.

The Association also voted to support a request for an increase for one-stop career center funding in the amount of \$2,250,000.

The Association voted unanimously to adopt the recommendations of the MACJC Finance Committee which included the following: having the Executive Secretary mail quarterly finance reports to members, bonding of \$50,000 for the Executive Secretary of the MACJC, transfer of the MS All-State Academic awards account to Phi Theta Kappa, filing of IRS form 1099 for all payments to individuals exceeding \$600, and the MACJC Executive Secretary will require a written (or verbal followed by a written request) for approval for all disbursements from the MACJC account.

The Association discussed nursing courses that would be taught on the CCN for the fall of 1997. They agreed that the committee originally appointed to discuss the teaching of graduate level nursing courses over the CCN should meet again with IHL representatives and express their concerns over the type and locations of courses being offered for fall 1997.

COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION

Dr. Ross Story distributed a copy of recommended revisions in the Commission on Proprietary School and College Registration (CPSCR) statutes (Exhibit A). On a motion by Perrin Purvis, and a second by Alton Bankston, the SBCJC voted unanimously to endorse the recommended revisions to the CPSCR statutes.

PROGRAM REQUEST

Dr. William Scaggs, President of Meridian Community College, presented a request for finding an appropriate vehicle whereby the Fire Science Technology program taught over the CCN could be funded in a manner consistent with the needs of the program (Exhibit B). Dr. Scaggs along with Hubert Yates, Fire Science Technology Program Coordinator, gave an overview of the program and discussed policy issues of this associate degree part-time student training program. The program for part-time students is not eligible for vocational/technical salary reimbursement support inasmuch as the students do not generate full-time equivalency rates, and since the course work is considered technical, no academic funding support is available. On a motion by Alton Bankston, and a second by Hazel Terry, the Board voted unanimously to consider the Fire Science Technology program at Meridian Community College a model program for the purpose of exploring ways to examine how this type of program could best be utilized and to declare the program eligible for part-time academic funding for the purpose of further developing the model.

EXECUTIVE DIRECTOR'S REPORT

During the May Board meeting, several members requested additional information related to academic eligibility standards at the colleges. Therefore Dr. Olon Ray distributed copies of Part V, Department of Education, Federal Register, listing the approved "Ability-to-Benefit" tests and passing scores for the Board's information (Exhibit C). Additionally he updated Board members on NJCAA enrollment requirements for participation in sports activities. The NJCAA sets minimum hour requirements but not maximum hours. The NCAA has however established a rule limiting the number of hours a student can transfer to a Division I college or university during the summer over a two year period to eighteen hours.

Dr. Ray reported on the work of the Educational Alliance Committee, established by the Public Education Forum, to deal with educator training.

Dr. Ray also reported on the continuing efforts of SBCJC, IHL, and State Department of Education personnel to develop model public school support systems involving local schools, head start agencies, community colleges, and universities to systemically change the way public schools work.

Dr. Ray reported on an invitation from Jones County Junior College to host the SBCJC meeting in September, 1997. Dr. Ray explained the scheduling conflict and as requested by the Board will contact Dr. Ron Whitehead to schedule a later meeting at Jones Junior College.

Dr. Ray read a note from John Junkin in appreciation for the flowers and expressions of sympathy received after the death of his sister.

REPORTS/ACTION

Campus Link

On a motion by Joanna Heidel, and a second by Patricia Puckett, the Board voted to approve support for the Campus Link initiative in the following ways: (1) a letter of support to accompany the federal grant application; (2) advisory nominations; (3) assist in identifying four expansion campuses; and (4) the 1997-98 in-kind budget support requested by Campus Link (Exhibit D). (Voting Yes - Bankston, Purvis, Heidel, Hudspeth, Puckett, Terry, and Seal. Abstaining Junkin.) abstained).

HELP Scholarship for Needy Students

Peggy Sledge, Director of the Office of State Student Financial Aid, distributed copies of the HELP Scholarship , Higher Education Legislative Plan for Needy Students application (Exhibit E). Ms. Sledge briefly described the program as follows: full tuition will be offered to all qualified college-bound state residents who apply for the program and enroll full-time at any eligible Mississippi public institution of higher learning or eligible Mississippi public community/junior college to pursue a first baccalaureate or first associate undergraduate degree.

EdNet Report

John Junkin reported that he had requested copies of the Statement of Economic Interest filed by EdNet Board members with the Mississippi Ethics Commission. EdNet is not a public entity and the Board members are not required to file that form. Mr. Junkin will keep the Board updated at future meetings. Dr. Ray reported that Yvonne Brown, Dr. Evelyn Webb, and Patrick McKinnis were all present at the last EdNet meeting where a proposed FY 1998 budget was presented and approved by the EdNet Board. Dr. Ray mentioned his concerns pertaining to the staffing request in the budget.

Finance Committee

On a motion by William Seal, and a second by John Junkin, the Board voted unanimously to approve the health insurance disbursement from fund 2298 for fiscal year 1997 in the amount of \$707,883 (Exhibit F).

On a motion by Williams Seal, and a second by John Junkin, the Board voted unanimously to approve a request for advancement of fiscal year 1998 support funds from Meridian Community College in the amount of \$1,692,314 (Exhibit G), with a letter stating that they reluctantly approved the advancement and strongly discourage the request of other advancements in future years.

On a motion by William Seal, and a second by Joanna Heidel, the Board voted unanimously to approve the General Fund Disbursements for July 1997, in the amount of \$25,032,337 (Exhibit H).

On a motion by William Seal, and a second by Hazel Terry, the Board voted unanimously to approve the fiscal year 1999 budget request for support (Exhibit I) and administration (Exhibit J).

Also included on the Finance Committee agenda were the following items:

- Audit Department approval of fixed asset accountability plans (Exhibit K).
- A bimonthly progress report on capital improvements (Exhibit L).
- Financial statements for funds 2291, 3291, and 4300 (Exhibit M).

Program Committee

On a motion by Patricia Puckett and a second by Henry Hudspeth, the Board voted unanimously to remove from termination status and approve a program probation status to the following programs:

Hinds Community College - Raymond Campus
Meat Merchandising - 2.2/01.0492

Mississippi Delta Community College - Moorhead Campus
Heavy Equipment Operator - 2.2/49.0202

Mississippi Gulf Coast Community College - West Harrison Campus
Aquaculture - 2.2/01.0303.

Amendment to Audit Procedures

Dr. Evelyn Webb distributed a copy of a proposed amendment to the SBCJC policy on enrollment audit procedures. The amendment deals with part of the attendance test performed during the audits (Exhibit N). On a motion by Alton Bankston, and a second by John Junkin, the Board voted unanimously to approve the amendment to the SBCJC policy on enrollment audit procedures.

Workforce Education Report

Mr. Walker updated Board members on the State Workforce Council activities and a recent trip he and Ed Schneider made to give a presentation on workforce training to the Mississippi Press Association. Mr. Walker also reported on the meeting with State Workforce Council members, the community and junior college presidents, key legislators, and representatives from the Mississippi Department of Economic and Community Development, Department of Human Services, and the State Department of Education to examine ways to obtain increased funding during the upcoming legislative session.

OSIEC Report/Recommendation

Dr. Ray distributed a copy of recommendations from the One Stop Interagency Executive Council (OSIEC), dealing with ways to take federal funding into a common arena where there is a single source of planning and program approval (Exhibit O). Dr. Ray briefly covered the recommendations. The recommendations designate the establishment of fifteen regional one-stop councils aligned along the geographic boundaries of the 15 community college districts. Dr. Ray also outlined the Mississippi One-Stop Career Center System Participation Agreement (Exhibit P). Upon staff recommendation, a motion by Perrin Purvis, and a second by Hazel Terry, the Board voted unanimously to approve the commitment of the SBCJC to the Mississippi One-Stop Career Center System at the Investor level.

July Meeting

Dr. Olon Ray reminded Board members of the date of the July 18, 1997, Board meeting that will be held in Biloxi in connection with the Mississippi Association of Community and Junior College Trustees' meeting. Dr. Ray also distributed an invitation to SBCJC members and staff from Alton and Kay Bankston for a reception at their home on the evening of July 17, 1997.

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by Henry Hudspeth, seconded by Hazel Terry, the Board voted unanimously to approve requests for reimbursement of travel expenses to the following:

George Walker for attending a meeting to address legislators at Mississippi Delta Community College on June 3, the State Workforce Council meeting in Jackson on June 10, a speech in Cleveland representing the Board on June 18, and a meeting with Dr. Ray in Tupelo on July 11, 1997.

Executive Director's Evaluation

On a motion by John Junkin, seconded by Hazel Terry, the Board voted unanimously to consider going into executive session to perform an Employee Performance Review for Executive Director, Dr. Olon Ray.

On a motion by John Junkin, seconded by George Walker, the Board voted unanimously to convene an Executive Session to conduct the Executive Director's Employee Performance Review.

MINUTES OF EXECUTIVE SESSION

The meeting was closed at 11:10 a.m. Members present were: Alton Bankston, Perrin Purvis, Patricia Puckett, George Walker, Hazel Terry, Joanna Heidel, John Junkin, Henry Hudspeth, and William Seal. On a motion by Perrin Purvis, and a second by Alton Bankston, the Board voted unanimously to approve a 10% salary increase for the Executive Director for FY 1998.

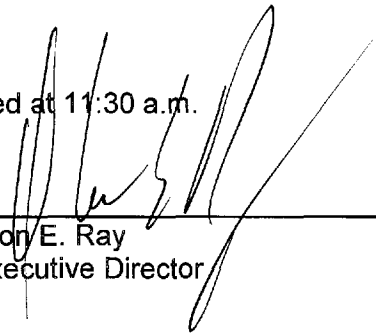
On a motion by John Junkin, and a second by Henry Hudspeth, the Board voted unanimously to return to open session at 11:25 a.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:30 a.m.



George Walker, Chairman



Olon E. Ray
Executive Director